

**SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE**  
**BOARD OF GOVERNORS**  
**LOGAN CAMPUS—ROOM 111**  
**NOVEMBER 19, 2002**

*OFFICIAL*

*APPROVED 01/21/03*

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**PRESENT:** George Kostas, Linda Akers, Joanne Tomblin, Bill Grizzell, David Pierce, Jada Hunter, Robert Copley, Rory Perry, Dennis Trader, James Sheatsley, Mike Baldwin, and Dean Lucas

**ABSENT:** Shelley Dan

**STAFF:** Merle Dempsey, Oretha Baker, Allyn Sue Barker, James Owens, Ron Hamilton, Rita Roberson, Ron Lemon, Patricia Clay, Emma Baisden; Beth Harter, Board Counsel.

**GUEST:** Dennis Juran, Deloitte and Touche Representative, Sharon Wagoner, Alesha Deskins, David Lomely, Juanita Topping

**1. WELCOME AND CALL TO ORDER:**

Chair, George Kostas, called roll, declared a quorum present and convened the meeting at 7:20 p.m. He reported on the November 12, 2002 meeting of the Higher Education Policy Commission.

**2. INDEPENDENT AUDITORS' REPORTS PRESENTATION:**

The accounting firm of Deloitte and Touche LLP, conducted the financial audit for Southern West Virginia Community and Technical College for fiscal year 2001-02. Mr. Juran made a brief presentation to the Board regarding their findings with respect to financial reporting. The report was intended solely for the information and use of the College's Governing Board, managements of the College and the West Virginia Higher Education Policy Commission, and was not intended to be and should not be used by anyone other than these specified parties.

**MOTION:** Bill Grizzell moved to accept the financial statements as presented.

**ACTION:** Jada Hunter seconded the motion. The motion carried unanimously.

**3. WV COURTESY PATROL PRESENTATION**

Sharon Wagoner, David Lomely, Juanita Topping and Alesha Deskins made a PowerPoint Presentation to the Board regarding the West Virginia Courtesy Patrol. The program was developed in the fall of 1998 in cooperation with the WV Citizens Conservation Corp. Southern provides the educational component to participants for the two-year transitory welfare to work statewide program.

**4. PRESIDENT'S REPORT:**

1. Southern's Nursing Program was recommended for continuing accreditation for the maximum eight-year period by the National League for Nursing Accreditation Commission (NLNAC), Inc.
2. The draft 2003 Self-Study Report is on Southern's web site for final review.
3. President Tomblin has completed another round of high school and middle school visits which were well received by the institutions.
4. The Wyoming Campus Task Force is moving forward to develop an enrollment management plan for that location.
5. The Teaching/Learning Task Force has been formed. The group will conduct research and visit other institutions with existing Teaching/Learning Centers.
6. The Southern Partners for Education and Economic Development (SPEED) Legislative Reception is scheduled for January 28, 2003 at the Embassy Suites in Charleston, WV.
7. Southern's All College Day activities will be held on January 6, 2003 at the Logan Campus.
8. The College will be closed for the Christmas holidays, December 21, 2002 through January 1, 2003.
9. Work is being conducted on two grant proposals—Upward Bound and Technology.
10. The Economic Development Grant Committee approved 1.5 million for the Lincoln Campus.
11. On November 12<sup>th</sup> President Tomblin held her biyearly meeting with district school superintendents.
12. We held the Business Appreciation Dinner October 24 at the Earl Ray Tomblin Convention Center.
13. Brown bag luncheon meeting discussions regarding the projected budget cuts for fiscal year 2004 continue at campuses with College constituencies.
14. Southern has the second highest increase in full-time enrollment in the state.

**5. ACTION ITEMS:**

**1. APPROVAL OF OCTOBER 15, 2002, MINUTES:**

**MOTION:** Rory Perry moved to accept the October 15, 2002 minutes as amended.

**ACTION:** Dennis Trader seconded the motion. The motion carried unanimously.

**2. Compact Data Element Report Approval**

**MOTION:** Rory Perry moved to accept the following resolution:

*RESOLVED*, that the Southern West Virginia Community and Technical College Board of Governors approve Southern West Virginia Community and Technical College's Compact Data Element Report as amended for submission to the Planning, Information Management and Policy Analysis division of the West Virginia Higher Education Policy Commission.

**ACTION:** Bill Grizzell seconded the motion. The motion carried unanimously.

**3. Approval of Proposed Policies for 30-day Comment**

**MOTION:** Bill Grizzell moved to accept the following resolution:

*Resolved*, that the Southern West Virginia Community and Technical College Board of Governors approve the following policies to be sent to Southern's constituent groups and the Chancellor for a 30-day comment period:

1. SCP-1010, *Alcoholic Beverages on Campus* (Revised)
2. SCP-2360, *Holidays*, (Series 14, Title 133 (HEPC 04/2002) (New)
3. SCP-4398, *Student Grades and Grade Point Average Requirements for Graduation*, (Series 22, Title 133 (HEPC 08/2002) (New)

**ACTION:** Dennis Trader seconded the motion. The motion carried unanimously.

**4. Approval of Proposed Resolutions to forward to the WV Council for Community and Technical College Education**

**MOTION:** Rory Perry moved to accept the following resolution:

*Resolved*, that the Southern West Virginia Community and Technical College Board of Governors approve the submission of the draft resolution to establish a mechanism to reimburse community and technical colleges for

non-credit training as presented to the WV Council for Community and Technical College Education.

**ACTION:** Jada Hunter seconded the motion. The motion carried unanimously.

**MOTION:** Bill Grizzell moved to accept the following resolution:

*Resolved*, that the Southern West Virginia Community and Technical College Board of Governors approve the submission of the draft resolution to establish a uniform faculty workload policy for community and technical colleges as presented to the WV Council for Community and Technical College Education.

**ACTION:** Dennis Trader seconded the motion. The motion carried unanimously.

**6. DISCUSSION ITEMS:**

**1. Reduction in Personnel Policy**

The Board directed the staff to work on a procedure pertinent to the reduction of personnel. A draft proposal will be presented for review at the Board's January 2003 meeting.

**2. Program Elimination Policy**

The Board directed the staff to bring Southern's current Program Elimination Policy (SCP-3650) forward for review.

**3. Board Goals and Retreat Flip Chart Notes**

Mr. Perry recommended scheduling a session to follow-up with Board goal and strategic plan development.

**7. OTHER:**

**MOTION:** Roy Perry moved for the Board of Governors to instruct Southern's management to include the Southern West Virginia Community College Foundation as part of their financial statements—maximizing financial resources. The Foundation will be reported in a separate column by the auditor.

**ACTION:** David Peirce seconded the motion. The motion carried unanimously.

**8. ADJOURNMENT:**

There being no further business, the meeting adjourned at 7:45 p.m.

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George Kostas

Chair

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Shelley Dan

Vice Chair

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Linda Q. Akers

Secretary